



PROPERTY SEARCH FOR ACTIVE PERMITS & OPEN COMPLAINTS (VIOLATIONS)

DATE: _____

MAIL TO: Anne Loperena, Department of Building & Zoning
12340 N. E. 8 Avenue, North Miami, FL 33161

Requestor's Name
or Company Name

Last

First

Requestor's Address:

Street

City

State

ZIP

Requestor's Phone #: _____ FAX #: _____

Enclosed is Check # _____ for \$75.
(Payable to: City of North Miami)

Your Receipt # is _____

**REQUEST: ACTIVE PERMITS & OPEN COMPLAINTS (VIOLATIONS)
FOR THE PROPERTY LOCATED AT:**

RESPONSE:

_____ Active Permits (see attached)

***For more information contact the Building Official, John Jackson, at
(305) 895-9820, ext. 12178.***

_____ Open Complaints (see attached)

***For more information you can reach the contact person at (305) 893-6511 at
the extension indicated on the attachment.***

Signature of Employee assisting: _____

as of (Date): _____

***IMPORTANT: A Re-occupancy Inspection is required for ALL residential properties
(which include condominiums, single-family, duplex, triplex & apartment buildings)
prior to closing; failure to obtain a Certificate of Re-occupancy will result in a Code
Violation.***